



District 64

Division Director of the Year Nomination Form

About the Division Director of the Year Award

The Division Director of the Year award recognizes a Division Director whose outstanding service, dedication, commitment, and area team significantly contributed toward achieving the district mission.

NOTE: All accomplishments and activities must have been within the period from July 1 to June 30 for the year the nomination is submitted.

To be eligible for the award, both the nominee and the nominator must be a paid member of a Toastmasters Club in good standing within District 64 as of the date on the nomination form.

To nominate an individual, please complete the below form. **Please note that you CANNOT self-nominate for this award.** Submit the completed nomination form by email to DistrictAwards@District64.ca before July 15th.

The Award Committee representing the divisions of District 64 will evaluate the information provided and select a recipient for this award.



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Part I (Personnel Information)

Nominee Information

Name: _____

Club: _____

Phone #: _____

Email Address: _____

Nominator's Information

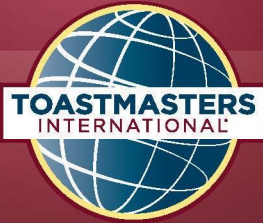
Name: _____

Club: _____

Phone #: _____

Email Address: _____

NOTE: Please double-check to ensure all names on the nomination form are correct, as this information will be used in material produced for this award.



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Part II (Accomplishments)

Several activities and accomplishments are categorically listed. For each category, check all the activities and accomplishments which apply to the nominee. Where indicated, enter the number, frequency, or percentage of the accomplishment.

(Note: The checklist is a guideline only, and it is not a requirement that the nominee have completed all items on the list.)

1) Distinguished Area Achievements (Response = 10 points)

- Distinguished division.
- Select distinguished division.
- President's distinguished division.

2) Division Club Performance – DCP (Response = 10 points)

- Distinguished clubs in the division. _____
- Select distinguished clubs in the division. _____
- President's distinguished clubs in the division. _____

3) Membership Building and Retention (Response = 10 points)

- Conducted training to promote retention (e.g., quality club meetings, etc.).
Dates? _____

- Organized division membership campaign.
Date? _____

- Membership increased in division.
% Increase? _____



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4) Club Extension (Response = 10 points)

- Newly established club(s).
Number of Clubs? _____
- Club sponsor(s) from area.
Number of Clubs? _____
- Club mentor(s) from area.
Number of Clubs? _____
- Division participation in demo meeting(s).
Number of Meetings? _____
- Division participation in charter presentation(s).
Number Attended? _____
- Community contact team in division.

Comments/Details:

5) Education and Training (Response = 10 points)

- Club officers trained in Round 1 (Jul-Aug).
% Trained? _____
- Club officers trained in Round 2 (Dec-Feb).
% Trained? _____
- Additional club education/training.
- Conducted education/training sessions at area events.
- Conducted other training for club/area/division/district officers.
- Inter-club events/exchanges in area.

Comments/Details:



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6) Leadership, Commitment and Support (Response = 15 points)

- Attended division director training.
Date(s)? _____
- Attended other district training.
Date(s)? _____
- Attended club meetings (other than own Club(s)).
Date(s)? _____
- Attended district executive committee meetings.
Date(s)? _____
- Attended district council meetings.
Date(s)? _____
- Attended other district meetings.
Date(s)? _____
- Working knowledge and support of
Toastmasters policy and guidelines.
- AD Visit reports completed by deadline.
1st Half? _____
2nd Half? _____
- Held regular division council meetings.
Date(s)? _____
- % Area representation at division council
meetings. _____
- % Area directors representation at
district council meetings. _____
- % Club representation at district council
meetings. _____
- Judge at club contests.
- Chief Judge at area contest.
- Contest Chair at division contests.
- Number of areas competing in division
speech contests. _____



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7) Public Relations (Response = 5 points)

- Area newsletter(s)?
Number of issues _____
- Area or area club had (a) publication(s) in a newspaper or magazine.
Number of publications _____
- Area or area club had (a) publication(s) on radio.
Number of publications _____
- Area or area club had (a) publication(s) on television.
Number of publications _____
- Visited or appeared outside the organization as a representative of Toastmasters.
Number of appearances _____
- Area Toastmaster(s) participating in speaker's bureau.
Number of speakers _____
- Wears Toastmasters name badge.
- Wears Toastmasters pin.

Comments/Details:



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Part III (Summary Statement)

Please indicate any additional accomplishments of the nominee not listed above

(Response = 10 points)

Part IV (Core Values Statement)

Please indicate how the nominee upholds the core Values of Toastmasters International (Integrity · Respect · Service · Excellence) and provide any additional information about why the nominee deserves this award.

(Responses = 20% of score)