



## **District 64 Member Awards Area Director of the Year Award Nomination form**

District 64 honours individual members each year for their service to members, clubs and the District. These awards are presented annually. The nomination deadline for Area Director of the Year award is June 30 annually.

To be eligible for an award, the nominee must be a paid member of a Toastmaster Club within District 64 on the date nominations close. Nominators must also be paid members of a Toastmasters Club within District 64 on the date nominations close.

The Area Director of the Year award recognizes an Area Director whose outstanding service, dedication, commitment, and area team significantly contributed toward achieving the district mission. Two awards will be presented. Please ensure you specify for which award the nomination applies.

Area Director of the Year – Urban (majority of Clubs in City of Winnipeg or within a 40 km radius of the Perimeter Highway)

Area Director of the Year – Rural (majority of Clubs outside a 40 km radius of the Perimeter Highway)

NOTE: All accomplishments and activities must have been within the period from July 1 to June 30 for the year the nomination is submitted.

To nominate an individual for this award, please complete both Part 1 and Part 2 of this form. Part 1 identifies the nominee and the nominators. Please note that two nominators are required. Part 2 of the nomination form consists of a checklist and two questions which are weighted for scoring purposes: any additional accomplishments of the nominee, and a description of how the nominee upholds the Core Values of Toastmasters International and why they have earned the Award.

The Awards Committee representing the Divisions of District 64 will evaluate the information provided on the nomination form to select three finalists for each award. The recipients will be chosen by the District Trio.

Submit the completed nomination form by e-mail to [DistrictAwards@District64.ca](mailto:DistrictAwards@District64.ca) before the end of day on June 30 annually.



## District 64 Member Awards Area Director of the Year Award Nomination form – Part 1

Please complete the following:

Nominee information:	<input type="checkbox"/> Urban Area Director	<input type="checkbox"/> Rural Area Director
Clubs in Area:	Urban	Rural
Date Submitted:		
Name:		
Club:		
Phone:		
E-mail:		

**NOTE:** Please double-check to ensure all names on the nomination forms are correct, as this information will be used in material produced for the awards.

Nominators (note: two nominators are required):

First nominator information:
Name:
Club:
Phone:
E-mail:
Second nominator information:
Name:
Club:
Phone:
E-mail:



## District 64 Member Awards Area Director of the Year Award Nomination form – Part 2

The Area Director of the Year award recognizes an area director whose outstanding service, dedication, commitment, and Area team significantly contributed toward achieving the district mission.

NOTE: All accomplishments and activities must have been within the period from July 1 to June 30 for the year the nomination is submitted.

Several activities and accomplishments are categorically listed. For each category, check all the activities and accomplishments which apply to the nominee. Where indicated, enter the number, frequency, or percentage of the accomplishment.

(Note: The checklist is a guideline only, and it is not a requirement that the nominee have completed all items on the list.)

### Distinguished Area Achievements (Response = 10 points)

- Distinguished Area \_\_\_\_\_
- Select Distinguished Area \_\_\_\_\_
- President's Distinguished Area \_\_\_\_\_

### Membership Building and Retention (Response = 10 points)

- Conducted training to promote retention (e.g., quality club meetings, etc.) \_\_\_\_\_
- Organized area membership campaign \_\_\_\_\_
- Membership increased in area — % increase \_\_\_\_\_

### Club Extension (Response = 10 points)

- Newly established club(s) — Number \_\_\_\_\_
- Club sponsor(s) from area— Number \_\_\_\_\_
- Club mentor(s) from area —Number \_\_\_\_\_
- Area participation in demo meeting(s) — Number of meetings \_\_\_\_\_
- Area participation in charter presentation(s) — Number attended \_\_\_\_\_
- Community contact team in area \_\_\_\_\_

### Area Club Performance – Distinguished Club Program (Response = 10 points)

- Distinguished clubs in area — % of clubs \_\_\_\_\_
- Select distinguished clubs in area — % of clubs \_\_\_\_\_
- President's distinguished clubs in area — % of clubs \_\_\_\_\_

### Education and Training (Response = 10 points)

- Club officers trained in July–August — % trained \_\_\_\_\_
- Club officers trained in December-February — % trained \_\_\_\_\_
- Additional club education/training sessions \_\_\_\_\_
- Conducted education/training sessions at area events — Number \_\_\_\_\_
- Conducted other training for club/area/division/district officers — Number \_\_\_\_\_
- Inter-club events/exchanges in area — Number \_\_\_\_\_

### Leadership, Commitment and Support (Response = 15 points)

- Attended area director training \_\_\_\_\_
- Attended other district training \_\_\_\_\_
- Working knowledge and support of Toastmasters policy and guidelines \_\_\_\_\_
- Attended Club meetings (other than own Club(s)) -- Number of meetings \_\_\_\_\_
- Area Club Visit reports completed by deadline --- 1<sup>st</sup> term % \_\_\_\_\_ 2<sup>nd</sup> term % \_\_\_\_\_
- Held regular area council meetings \_\_\_\_\_ Number of meetings \_\_\_\_\_
- Club representation at area council meetings \_\_\_\_\_
- Chairman of (a) division committee(s) \_\_\_\_\_
- Served on (a) division committee(s) \_\_\_\_\_
- Attended division meeting(s) — Number attended \_\_\_\_\_
- Attended district executive committee meeting(s) — Number attended \_\_\_\_\_
- Attended district council meeting(s) — Number attended \_\_\_\_\_
- Attended other district meeting(s) — Number attended \_\_\_\_\_
- Clubs competing in area speech contests — % competing \_\_\_\_\_
- Chief Judge at Club Contest --- Number of contests \_\_\_\_\_
- Contest Chair at Area Contests --- Number of contests \_\_\_\_\_
- Judge at Contests --- Number of contests \_\_\_\_\_
- Formal club officer installation \_\_\_\_\_
- Club representation at (or proxy submitted for) district council meeting — % \_\_\_\_\_
- Club representation at (or Toastmasters International proxy certificate submitted to district for) Toastmasters International Convention — % \_\_\_\_\_
- Attended the Toastmasters International Convention \_\_\_\_\_

### Public Relations (Response = 5 points)

- Area newsletter \_\_\_\_\_
- Area or area club had (a) publication(s) in a newspaper or magazine — Number of publications \_\_\_\_\_
- Area or area club had (a) publication(s) on radio — Number of publications \_\_\_\_\_
- Area or area club had (a) publication(s) on television — Number of publications \_\_\_\_\_
- Visited or appeared outside the organization as a representative of Toastmasters — Number of appearances \_\_\_\_\_
- Area Toastmaster(s) participating in speaker's bureau — Number participating \_\_\_\_\_
- Wears Toastmasters name badge \_\_\_\_\_  Wears Toastmasters pin \_\_\_\_\_

Please indicate any additional accomplishments of the nominee not listed above

(Response = 10 points)

Please answer in this box. Provide specific examples.

(Box will expand to Add another page if necessary)

Please indicate how the nominee upholds the Core Values of Toastmasters International and why they have earned Area Director of the Year recognition

#### TOASTMASTERS INTERNATIONAL VALUES

- Integrity
- Respect
- Service
- Excellence

These are values worthy of a great organization, and they should be the anchor points of every decision we make. Our core values provide a means of guiding and evaluating our operations, our planning and our vision for the future.

(Response = 20 points)

Please answer in this box. Provide specific examples.

(Box will expand to Add another page if necessary)